

shall include up to twelve area representatives--up to three each from the Northeast, North Central, Northwest, Southwest, and Southeast--plus support group representatives, advisory members, and up to two student representatives who will serve at-large.

SECTION 2: QUORUM A simple majority of the Governing Board shall constitute a quorum. If a quorum is not present at any meeting, a majority of those present at any meeting may adjourn the meeting when necessary. The voting members of the Governing Board are the Area Representatives and Support Group Representatives and the Student Representatives. Quorum is calculated by the current number of elected representatives, which may be less than twelve.

SECTION 3: MEETINGS. Board meetings may take place via telephone conference, computer software, or similar electronic interface.

ARTICLE VI – BOARD MEMBERS

SECTION 1: AREA REPRESENTATIVES Area Representatives and Student Representatives on the Governing Board shall be elected by the general membership. This shall be done at the Annual Meeting. A nominating committee appointed by the Governing Board shall present a slate of candidates. Nominations may also be made by mail at least thirty days prior to the Annual Meeting. All nominees must currently be homeschooling in West Virginia and have at least one year of homeschooling experience in West Virginia. Two persons may serve as a team; however, only one vote is entitled to them. The term of office shall be one year. If any area has less than the three elected Area Representatives, any member who meets the other requirements as set forth in this Constitution and By-laws shall be appointed by the Governing Board to serve as an At-large Representative. However, at no time shall there be more than two adult At-large Representatives. Such action shall take place according to Article V, Sections 3 or 4.

SECTION 2: OFFICES There shall be four offices of the Association, consisting of Chair, Vice-Chair, Secretary, and Treasurer which shall be chosen by the voting members of the Governing Board from among the Adult Representatives at the first quarterly Governing Board meeting following the annual elections. Candidates for office must have served on the Governing Board for a minimum of one year. The term of office shall be one year for all offices. Offices may be shared.

The duties of the officers shall be as follows:

Chair and Vice-Chair – share the responsibility for the overall functioning of the Board. The Chair and Vice-Chair will share the following duties: preside at all meetings of the Board and the Annual Meeting; assign members to committees; serve as an ex-officio member of all committees; coordinate the dates of activities and functions sponsored by the Association; oversee the work done by individuals or organizations whose services are contracted by this Association.

Secretary – shall execute functions of the chair or vice-chair when said officers are unable to carry out a given responsibility and such duties as assigned by the chair or vice-chair; shall record all business conducted at Board or Annual meetings in writing to all the Board members; shall maintain an archive of the minutes.

Treasurer – shall be responsible for maintaining financial records of the Association; for payment of bills of the Association not exceeding budget authorization; for procurement of necessary equipment; for providing regular financial reports; and for preparing the annual budget as requested by the Board.

SECTION 3: SUPPORT GROUP REPRESENTATIVES Any homeschooling support group within the state of eight or more families is entitled to elect a Support Group Representative to the Governing Board, provided that a majority of the families constituting the support group are also members of the Association, and the Representative elected therefrom is a member of the Association. The election shall be certified by a letter to the Association's Secretary which designates the Representative and is signed by the participating families. This letter should be delivered to the Secretary prior to the Annual Meeting.