

VERIFICATION OF ATTENDANCE/ENROLLMENT – FOR INSTRUCTION PERMIT OR LICENSE

The purpose of this form is to provide documentation of attendance/enrollment status for a student applying for an instruction permit or license to operate a motor vehicle as required by State Laws of West Virginia WV Code §18-8-11, WV Code §17-B-2-5, and WV Code §18-8-1.

WV Code §18-8-1(c) “Compulsory school attendance; exemptions... (c) A child is exempt from the compulsory school attendance requirement set forth in section one-a of this article if the requirements of either subdivision (1) or subdivision (2) of this subsection, both relating to home instruction, are met.”

WV Code §18-8-11 Conditions of licensing for privilege of operation of motor vehicle. “Provided, That a parent or legal guardian of a child who is being educated pursuant to §18-8-1(c) of this code may provide a signed statement in lieu of a driver eligibility certificate issued by the attendance director or chief administrator affirming that the child is being educated in accordance with law, is making satisfactory academic progress, and meets the conditions to be eligible to obtain any permit or license under this section.”

WV Code §17B-2-5 Qualifications, issuance, and fee for instruction permits. “Any person who is at least 15 years of age may apply to the division for an instruction permit.”

(PLEASE TYPE OR PRINT IN INK)

FULL LEGAL NAME – NO NICKNAMES _____
SOCIAL SECURITY NUMBER—OPTIONAL _____/_____/_____
BIRTH DATE—MONTH/DATE/YEAR

(STREET ADDRESS) _____
(CITY, STATE, ZIP CODE)

The above named individual is now being instructed at home by _____. Pursuant with WV Code §18-8-1(c), he/she is is being educated in accordance with law, is making satisfactory academic progress, and meets the conditions to be eligible to obtain any permit or license under this section. This form will expire on _____ (30 calendar days from date issued).

FOR STUDENTS REGISTERED IN HOME INSTRUCTION:

PARENT (TYPE OR PRINT) _____
SCHOOL DISTRICT (OPTIONAL)

SIGNATURE _____
PHONE NUMBER (OPTIONAL)



Students must submit this form to the West Virginia Driver’s license examination center along with a United States-issued birth certificate, their Social Security card, and a proof of WV residency with name and physical address. See <https://transportation.wv.gov/DMV/Drivers/Pages/Drivers-Licenses.aspx> for more details.